



Guidelines for authors

General

During processing for publication, standard house formatting will be applied by Wageningen Academic Publishers

- Submit your manuscript as MS Word file (.docx). We expect you to submit 4 pages maximum, including abstract, tables, figures, references, etc.
- Use Times New Roman, font size 12, single spacing, one column, A4 paper and 2.5 cm margins on all sides. Please try to avoid symbol font for special characters.
- Use British English spelling.
- Authors who believe that their manuscripts would benefit from professional editing, prior to submission, are encouraged to use a language-editing service before submission (<http://www.wageningenacademic.com/author-info/language-editing>). Manuscripts not written in acceptable UK English will either not be considered for publication or the authors will be charged for language-editing.

Manuscript heading

- Title: bold, sentence case, centred and no longer than 120 keystrokes including spaces.
- Authors: bold, all sentence case, centered, no titles. Use initials for the first names of the authors, followed by the last name (e.g., R.A. Fisher).
- Affiliations: all sentence case, justified; affiliations include the company or institution, address, zip code, city, country. Use Arabic numbers in superscript to indicate affiliations when all authors together have more than one affiliation.
- Corresponding author: include the e-mail address of the corresponding author and indicate the corresponding author with an asterisk (*).

Abstract

- The abstract should be clear on itself and not containing more than 150 words.
- Abbreviations should be given in full on first use and are followed by the abbreviation in parentheses. Only use abbreviations for terms that are used at least three times in the abstract.
- Do not mention references in the abstract.

Text

- Use a maximum of two heading levels:
 - Level 1: Bold, aligned left, followed by an enter. Level 1 headings should be used for introduction, materials & methods, results, discussion and references.
 - Level 2: Bold, italic, followed by a full stop. Paragraph starts at same line.
- Italics should be used for non-English expressions, e.g. species names like *Aspergillus*, gene names and words like *in vivo*.
- Commas are used for numbers equal to or greater than 1000 (e.g. 1,000). Ordinal numbers less than 10 are spelled out, e.g. three. Periods are used for decimals. Use a 0 before the decimal point for numbers below 1 (e.g. 0.005).
- Authors should use SI units. Abbreviations should be used for all units; units should be given as kg/ha rather than kg ha⁻¹.
- Other abbreviations should be given in full on first use and are followed by the abbreviation in parentheses.
- Present results in tables and figures, not as a list in text.
- Manufacturer or supplier names and location (city and country) should be given for special chemicals, software, equipment and other products.
- Use single quotation marks in the text.
- Numbered lists should be provided with Arabic numbers. Start each point on a new line and use a period after the number or letter (e.g. 1. Item one). Unnumbered lists should be provided with circle bullets.
- Do not indent paragraphs.

Footnotes

- Footnotes should be avoided. If absolutely necessary, they should be numbered in the text, indicated by superscript lower case alphabet. The footnote should be explained at the bottom of the page where the reference to the footnote is made.

Appendices

- No appendices or supplementary files are allowed.

Formulae and equations

- Formulae should be typewritten, if possible. Word Equation Editor/MathType should be used only for formulae that cannot be produced using normal text or Symbol font.
- We do not recommend using the Word 2007, 2008, 2010 or 2011 equation editor. This can in some cases result in display errors. Instead, use the legacy equation editor in word (Insert menu; select insert object; select Microsoft equation) or use MathType (recommended).
- Subscripts and superscripts should be clear.
- Give the meaning of all symbols immediately after the equation in which they are first used.
- Use uppercase italic for constants, lowercase italic for variables/scalars, lowercase bold for vectors, uppercase bold for matrices.
- Important equations should be written on a separate line, and numbered with Arabic numbers serially at the right-hand side in parentheses, e.g.
$$\mathbf{y} = \mathbf{u} + \mathbf{Z}_1 \mathbf{h} + \mathbf{Z}_2 \mathbf{a} + \mathbf{e} \quad (1)$$
- When referring to equations in the text use 'Equation' followed by the number, not Eq.

Tables

- Avoid large tables. Tables should fit on one (A4) page. Landscape format is not acceptable, only portrait format.
- Tables should be numbered in Arabic numbers according to their sequence in the text.
- Each table should have a brief title, written in bold, sentence case, aligned left, followed by a full stop. Please try to avoid abbreviations in the title as much as possible.
- Each table should be mentioned in the text. Use 'Table' followed by the number in the text, e.g. Table 1.
- Tables should be included in line in the text close to the location where it was first mentioned and justified or centred.
- Tables should be clear without reading the text. Column headings should be brief and clear.
- Use horizontal lines only when necessary. Do not use vertical lines, screens or colours in tables.
- Use Times New Roman, font size 12 for the table content
- Any necessary explanations essential for understanding the table should be given as a footnote at the bottom of the table. Use Arabic numbers for table footnotes.

Figures

Wageningen Academic Publishers will not artificially enhance the quality of photos or redraw results presented in figures. Authors therefore should supply figures that are suitable for publication. Figures that lack the quality standard (see below) will not be considered for publication.

- Figures can be black and white or in full colour. Legends can be included in the figure.
- If photographs are necessary, submit digital photographs. Only original photographs with good contrast and intensity are acceptable. Photographs should be submitted as jpg or pds files with a resolution of at least 300 dpi.
- All other figures (line-art or a combination of photographs and labels) should be submitted as EPS files.
- Use Times New Roman, font size 12 for the text in your figures.
- Figures should be numbered in Arabic numbers according to their sequence in the text.
- Each figure should be mentioned in the text. Use 'Figure' followed by the number in the text, not Fig.
- Each figure should have a brief title, written in bold, sentence case, aligned left, followed by a full stop. Please try to avoid abbreviations in the title as much as possible.
- Any necessary explanations essential for understanding the figure should be given after the figure heading (not bold).

References

- References concerning submitted, but not yet accepted manuscripts, unpublished data or 'personal communications' should not be cited in the reference list, but may be mentioned in the text as (unpublished data) or (Initials + Family name, personal communications).
- Work accepted for publication, but not yet published or first published online should be referred to as 'in press'. If possible provide a DOI for these manuscripts.
- In the text, refer to the author's name (without initials) and year of publication. Publications from the same authors in a single year should use a, b, etc.
- If reference is made to a publication written by more than two authors, the name of the first author should be followed by '*et al.*'. Use 'and' and not '&' for two authors.
- References without an author should be referred as Anonymous.
- References cited together in the text should be arranged alphabetically.
- All publications cited in the text should be presented in an alphabetical list of references at the end of the manuscript (no numbering).
- The list of references should be arranged alphabetically by authors' names.
- All authors of an article should be mentioned in the reference list when the reference has 5 or less authors. If the

reference has more than five authors, list the first four authors followed by *et al.* Institutional authors, like World Health Organisation (WHO) or United States Department of Agriculture (USDA), should be written out in the reference list.

- No reference titles should be mentioned for journal articles.
- Use abbreviated journal names for the references, followed by DOI if possible (This will crosslink to the original article in the published article pdf).
- For internet resources use the direct link to the website of the paper if possible. If a paper is undated use the date (year) of access.
- Use the following system for arranging your references (see also the reference list in the example research article):
 - a. For **journal articles**:
 - Include max 5 authors (followed by “et al.” if needed) - (year) - Abbreviated journal name - volume(issue):page range. Digital object identifier (DOI).
 - Meuwissen T.H.E., Hayes B.J., and Goddard M.E. (2001) *Genetics* 157(4):1819-1829.
<https://doi.org/10.1093/genetics/157.4.1819>
 - b. For **authored book references**:
 - Include max 5 authors (followed by “et al.” if needed) - (year) - Book title. - Publisher name, location and country.
 - Walsh B., and Lynch M. (2018) *Evolution and selection of quantitative traits*. Oxford University Press, Oxford, UK.
 - c. For **edited book references**:
 - Include max 5 authors (followed by “et al.” if needed) - (year). - Chapter title. – “In:” editors “(eds)” - book title. - Publisher name, location, and country – “pp.” page numbers.
 - Ducrocq, V. and Wiggans G. (2015). *Genetic Improvement of Dairy Cattle*. In: Garrick D.J. and Ruvinsky A. (eds) *The Genetics of Cattle*. CABI, Oxfordshire, UK, pp. 371-396.
 - d. For **conference proceedings**:
 - Include max 5 authors (followed by “et al.” if needed) - (year) - “Proc. of” name of conference - city and country of meeting.
 - Mäki-Tanila A., and Hill W.G. (2014) *Proc. of the 10th WCGALP*, Vancouver, Canada.
 - e. For **internet resources**:
 - Include (max 5) authors if appropriate - title of report/name of software etc. – “Available at:” link.
 - World Health Organisation (WHO), *The World Health report 2004*. Available at:
<https://www.who.int/whr/2004/en/>.

Ethics

- Plagiarism in all its forms is unacceptable. If authors use the work and/or words of others this should be cited or quoted appropriately.
- If plagiarism or manipulation is identified, manuscripts will either not be considered for publication or if discovered after publishing the proceedings the chapter will be withdrawn from the electronic version of the proceedings
- It is accepted that authors sometimes need to manipulate images for clarity, however, manipulation for purposes of deception or fraud will be seen as scientific ethical abuse.
- Wageningen Academic Publishers is a participant of CrossCheck, a service offered by CrossRef and powered by iThenticate software. iThenticate is a plagiarism screening service that verifies the originality of written work.
- When submitting the abstract in OASES, authors need to confirm that all the research meets the ethical guidelines, including adherence to the legal requirements (for human and animal studies) of the study country.